

Vernon College Fall 2024 Advisory Committee Meeting Minutes

Dental Assisting

November 6, 2024 – Century City Center

11:30AM

Joe Chat Sumner Conference Room

Members present:

Sarah Long – MSU - AHEC

Dr. Mindy Moser – Dr. John Hempfling Office

Joel Richie – Midwest Dental

Tom Ostovich – Workforce Solutions

Melinda Lee – Children’s Dentistry of WF

Paige Rask – AHEC Community Based

Vernon College Faculty/Staff

Shani Page

Bettye Hutchins

Zachary Nguyen-Moore

Karen McClure

Delilah Fowler

Members not Present:

Dr. Robert Evans – Retired DDS, Children’s Dentistry of WF

Hillary Moore – Spearmint Dental

Shani Page started the meeting by welcoming the committee and began introductions. Bettye Hutchins thanked the committee members for their service and attendance. Bettye reviewed the purpose of the advisory committee, expressing the importance of the members expertise and service. The members insure our college programs remain relevant and informed on the latest advancements in the fields of discipline. Bettye asked for volunteers or nominations for vice-chair and recorder; Paige Rask volunteered for vice-chair and Mindy Moser volunteered for recorder for the 2024-2025 academic year.

Chair: Sarah Long

Vice-Chair: Paige Rask

Recorder: Dr. Mindy Moser

Old Business/Continuing BusinessSarah Long

None

New BusinessSarah Long

A. Review program outcomes

Sarah Long asked the faculty member, Shani Page, to review the program outcomes with the committee.

Shani Page reviewed the following program outcomes.

Program outcomes

1. Demonstrate the rules, regulations, and procedures of the dental assisting profession.
2. Demonstrate solid knowledge of infection control in the dental profession.

3. Apply a working knowledge of jurisprudence and the ability to apply these policies and ethical procedures as it relates to the dental assisting profession.
4. Identify and differentiate body systems with a working knowledge of how the body works during dental procedures.
5. Demonstrate proficiency in applications of techniques, utilization of tools, and handling of instruments, patients, and all other procedures to assist the dentist.
6. Demonstrate understanding of x-ray procedures and ability to utilize x-ray equipment proficiently.
7. Application of skills in general practice dentistry, orthodontist dentistry, pediatric dentistry, and oral surgery in assisting the dentist.

Program: Dental Assisting								Credential: Certificate of Completion	
Award: Dental Assisting Certificate of Completion									
Cip: 51.0601									
LIST OF ALL COURSES REQUIRED AND OUTCOMES									
OUTCOMES							Course Number	Course Title	
1	2	3	4	5	6	7			
							LEAD 1100	Workforce Development with Critical Thinking	
x	x		x	x		x	DNTA 1311	Dental Science	
x	x	x	x	x		x	DNTA 1415	Chairside Assisting	
x	x		x	x		x	DNTA 1301	Dental Materials	
x	x		x	x		x	DNTA 1347	Advanced Dental Science	
x	x	x	x	x	x	x	DNTA 1205	Dental Radiology	
x	x	x	x	x		x	DNTA 1353	Dental Assisting Applications	
x	x		x	x		x	DNTA 1245	Preventive Dentistry	
x	x		x	x		x	DNTA 1241	Dental Lab Procedures	
x	x	x	x	x	x	x	DNTA 1160	Clinical	
x	x	x	x	x	x	x	DNTA 1249	Dental Radiology in the Clinic	
						7. Have a working knowledge of general practice dentistry, orthodontist dentistry, pediatric dentistry, and oral surgery.			
						6. Demonstrate understanding of x-ray procedures and ability to utilize x-ray equipment proficiently.			
						5. Demonstrate proficiency in applications of techniques, utilization of tools, and handling of instruments, patients, and all other procedures to assist dentists.			
						4. Identify and differentiate body systems with a working knowledge of how the body works during dental procedures.			
						3. Knowledge of jurisprudence and ability to apply these policies and ethical procedures as it relates to the dental assisting profession.			
							2. Demonstrate solid knowledge of infection control in the dental profession.		
1. Demonstrate the rules, regulations, and procedures of the dental assisting profession.									

1. Approve program outcomes

Sarah Long asked the committee for a motion to approve the program outcomes and matrix as presented.

Paige Rask made a motion to approve the program outcomes and matrix as presented.

Dr. Mindy Moser seconded the motion.

The motion passed and the committee approved the program outcomes and matrix as presented.

B. Assessment methods and results

Sarah Long asked the faculty member, Shani Page, to explain in more detail the assessment methods and results. Shani Page reviewed the information below.

- Achieve an overall course average of 70% or higher (weekly assignments, quizzes, projects, exams)
- Clinicals - Completion of clinical rotation hours (timesheet logs and clinical evaluation forms completed by dentist/office)
- The following grading scale is used
 - A = 90 – 100
 - B = 80 – 90
 - C = 70 – 80
 - F = <70
- 6 students successfully completed the program

1. Approve assessment methods and results

Sarah Long asked the committee for a motion to approve the assessment methods and results as presented.

Paige Rask made a motion to approve the assessment methods and results as presented.

Tom Ostovich seconded the motion.

The motion passed and the committee approved the assessment methods as presented.

C. Workplace competency (course or exam)

Sarah Long asked the faculty member, Shani Page, to tell the committee about the workplace competency and how the students have performed on the competency.

Shani Page reviewed the information with the committee.

RDA licensure exam through the Texas State Board of Dental Examiners

Program Outcome	Number of students who took the course or licensure exam	Results per student	Use of results
1. RDA Exam	6	6 passed	State reporting

1. **Approval of workplace competency**

Sarah Long asked if any one had recommendations from the committee, hearing none, Sarah asked for a motion to approve the workplace competency as presented.

Tom Ostovich made a motion to approve the workplace competency as presented.

Paige Rask seconded the motion.

The motion passed and the committee approved the workplace competency as presented.

D. Program Specific Accreditation Information and Requirements (if applicable)

N/A

E. Review program curriculum/courses/degree plans

Sarah Long asked the faculty member, Shani Page, to review the program curriculum/courses/degree plans with the committee.

Shani reviewed the following program curriculum/courses/degree plans. Shani introduced a proposal to the committee, she would like to drop course DNTA 1347 (Advanced Dental Science) and add hours to DNTA 1311 (Dental Science). The hours can be easily added to the curriculum increasing hours to DNTA 1411 (Dental Science). Shani wants to increase the hours for DNTA 1205 (Dental Radiology) to DNTA 1305 to absorb the remaining content from the deletion of DNTA 1347. The students will have the much-needed time for lab.

Dental Assisting, Level 1 Certificate

CIP 51.0601

Instructional Location - Century City Center

CERTIFICATE OF COMPLETION (Probable Completion Time – 9 Months or 32 weeks)

Major Requirements (26 SH)

Fall I Block

LEAD 1100	Workforce Development with Critical Thinking	1
DNTA 1311	Dental Science	3
DNTA 1415	Chairside Assisting	4

Fall II Block

DNTA 1301	Dental Materials	3
DNTA 1347	Advanced Dental Science	3

Spring I Block

DNTA 1205	Dental Radiology	2
DNTA 1353	Dental Assisting Applications	3

Spring II Block

DNTA 1160	Clinical-Dental Assisting/Assistant	1
DNTA 1241	Dental Laboratory Procedures	2
DNTA 1245	Preventive Dentistry	2
DNTA 1249	Dental Radiology in the Clinic	2
	Total Credit Hours:	26

Current Program

Course	Title	Sem	SCH	Lec	Lab	Contact Hrs
LEAD 1100	Workforce Development w/Critical Thinking	Fall	1	1	1	32
DNTA 1311	Dental Science	Fall I	3	3	0	48
DNTA 1415	Chairside Assisting	Fall I	4	3	2	80
DNTA 1301	Dental Materials	Fall II	3	2	2	64
DNTA 1347	Advanced Dental Science	Fall II	3	3	0	48
DNTA 1205	Dental Radiology	Spring I	2	2	1	48
DNTA 1353	Dental Assisting Appl	Spring I	3	2	2	64
DNTA 1245	Preventive Dentistry	Spring I	2	2	1	48
DNTA 1241	Dental Lab Procedures	Spring II	2	1	2	48
DNTA 1249	Dental Radiology in the Clinic	Spring II	2	1	2	48
DNTA 1160	Clinical	Spring II	1	0	4	64
			26			592

Proposed for 2025-2026

Course	Title	Sem	SCH	Lec	Lab	Contact Hrs
LEAD 1100	Workforce Development w/Critical Thinking	Fall	1	1	1	32
DNTA 1411	Dental Science	Fall I	4	4	0	64
DNTA 1301	Dental Materials	Fall I	3	2	2	64

DNTA 1347	Advanced Dental Science	Fall II	3	3	0	48
DNTA 1415	Chairside Assisting	Fall II	4	3	2	80
DNTA 1305	Dental Radiology	Fall II	3	3	1	64
DNTA 1241	Dental Lab Procedures	Fall II	2	1	2	48
DNTA 1353	Dental Assisting Appl	Spring I	3	2	2	64
DNTA 1249	Dental Radiology in the Clinic	Spring I	2	1	2	48
DNTA 1245	Preventive Dentistry	Spring II	2	2	1	48
DNTA 1160	Clinical	Spring II	1	0	4	64
			25			576

Course descriptions and learning outcomes provided as a separate document.

1. Approve program revisions (if applicable, if no revisions skip)

Sarah Long asked the committee for a motion to approve the program revisions with updates as presented.

Dr. Mindy Moser made a motion to approve the program revisions with updates as presented. Paige Rask seconded the motion.

The motion passed and the committee approved the program revisions with updates as presented.

2. Does the committee have any recommendations for changes 2025-2026?

Shani stated that with the exception of adding hours to DNTA 1305, DNTA 1411 and dropping DNTA 1347, there are no other revisions for the 2025-2026 academic year.

F. Statistics

Shani Page discussed the current program statistics with the committee. Sarah Long asked the committee for any recommendations for program statistics hearing none she moved forward.

- Program Statistics:
 - Graduates 2023-2024 (6)
 - Enrollment Summer 2024: N/A
 - Majors Fall 2024-2025: (6 females)
 - Enrollment Fall 2024: (6)

Enrollment

11

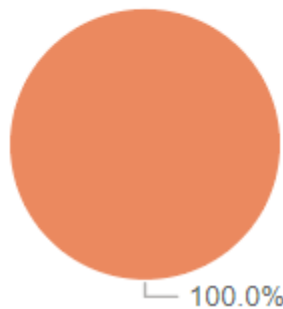
Completion Rate

100.0%

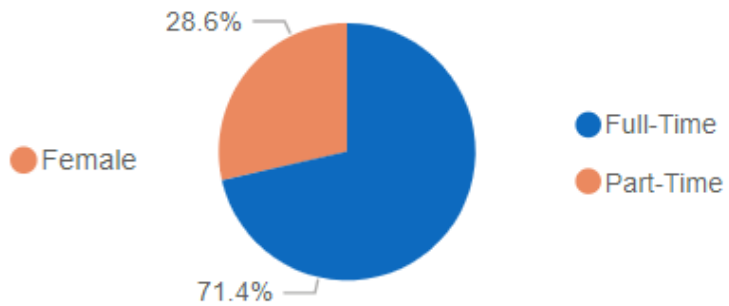
Success Rate

83.8%

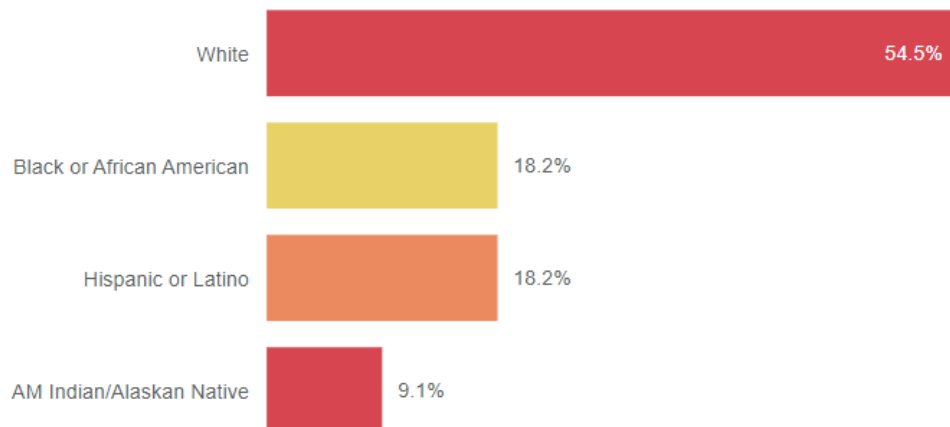
Gender



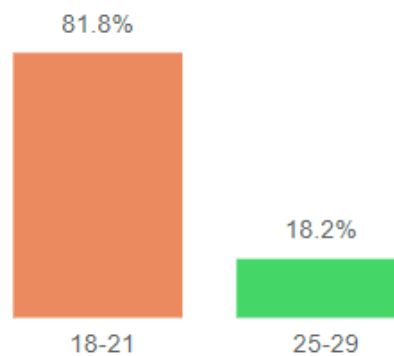
Student Load



Race/Ethnicity



Age Range

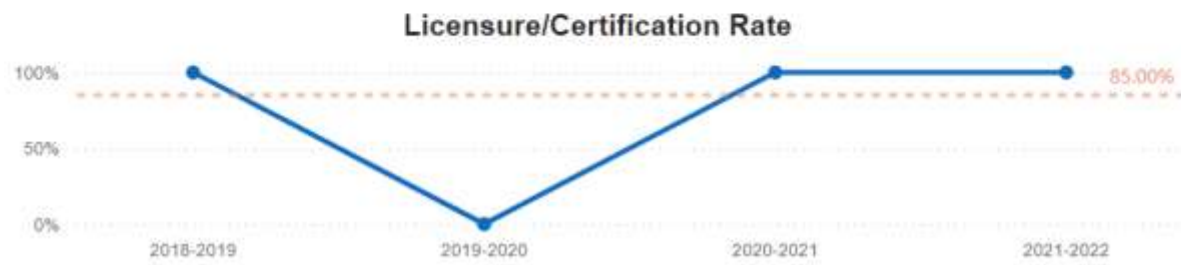


*Fall 2023 Data

Program Completer Placement Rate - % of program completers who are employed or pursuing additional education within one year of graduation.



Licensure/Certification Rate - % of students who successfully passed a licensure/certification examination in a given academic year.



G. Local Demand/labor Market Outlook

Bettye Hutchins emailed the CLNA survey to the committee members for completion.

Occupation	National Median Wage	State Median Wage	Local Median Wage	Current /Projected Job openings (annual)	Projected Growth (annual)
Dental Assistant	\$21.20/hr \$40,704 /annual	\$20.40/hr \$39,171/annual	\$18.60/hr \$35,715/Annual	4,958 (state) 21(local)	1.07% (state) .54% (local)

*Labor Market Outlook (O*NET)

H. Evaluation of facilities, equipment, and technology

Shani Page stated that the program purchased following items and invited the committee to tour the dental lab anytime.

New lab items purchased via Perkin's grant: 2 Darwin manikin simulators
New equipment donated by North Central Area Health Education Center (Sarah Long, Regional Director):
5 typodonts with oral cavity covers, 2 slow speed prophylaxis handpieces, cordless prophylaxis handpiece, scrubs for students

Sarah Long asked the committee for discussion or recommendations for new equipment hearing none she moved forward.

I. Professional development of faculty

Sarah Long asked the committee to review the professional development opportunities that the faculty has taken advantage of during the year.

12 Dental CE hours and 24.5 faculty PD hours, TACTE conference

Sarah Long asked if the committee had any further recommendations for professional development for the staff. The committee offered none, she moved forward.

J. Promotion and publicity (recruiting) for the program

Sarah Long asked the faculty, Shani Page, to elaborate on the promotion and publicity for the dental assisting program. Shani Page shared the promotions and publicity listed below, herself or students were able to attend for our community.

Continue to support Tracy Catlin, CTE Navigator. Participated in multiple site visits from area schools/programs. Students gave dental health education presentations to the YMCA pre-k 3- and 4-year old at the Bill Bartley and Colonial Church sites.

Sarah Long asked for any discussion or recommendations, hearing none she moved forward.

K. Serving students from special populations:

Sarah Long asked the faculty member, Shani Page, to review students from special populations. Shani informs her students about new beginnings and the PASS Center. Her program is included in the Perkins grant, that gives qualifying students up to \$250.00 per school year for uniforms, tools or other equipment required for the program. Bettye Hutchins explained what Vernon College offers its students, and the federal guidelines Bettye elaborated on the new food pantry and the emergency aid fund that is available to qualifying students.

Vernon College is an open-enrollment college. The Proactive Assistance for Student Services (PASS) department offers many services for documented disabilities such as but not limited to quiet testing, longer testing times, interpreters, and special equipment.

Vernon College has a program titled "New Beginnings" for students who qualify to receive transportation, childcare, and/or textbook loans. Perkins funding is also offering assistance to break down barriers such as uniform, supply, and equipment costs.

Peer to Peer mentoring, tutoring (online and in-person), resume building, student success series, and counseling are just a few of the other options/services available to students.

1. Special populations' new definitions:
 - a. Individuals with disabilities;
 - b. Individuals from economically disadvantaged families, including low-income youth and adults;
 - c. Individuals preparing for nontraditional fields; 0 male/6 females ratio
 - d. Single parents, including single pregnant women;
 - e. Out-of-workforce individuals;
 - f. English learners;
 - g. Homeless individuals described in section 725 of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11434a);
 - h. Youth who are in, or have aged out of, the foster care system; and
 - i. Youth with a parent who—
 - i. Is a member of the armed forces (as such term is defined in section 101(a)(4) of title 10, United States Code);
 - ii. Is on active duty (as such term is defined in section 101(d) (1) of such title

Sarah Long asked if the committee had any further action, discussion or recommendations. The committee offered none.

Adjourned

Sarah Long adjourned the meeting at 12:23PM.

Recorder Signature – Dr. Mindy Moser	Date	Next Meeting: Fall 2025
<i>mindymoser, DDS</i>	<i>2-14-2025</i>	